

**DR. L. D. BALKHANDE COLLEGE OF ARTS AND COMMERCE**  
**PAUNI, DIST. BHANDARA**  
**College Examination Grievance Redressal Committee**

The College Examination Grievance Redressal Committee is formed in the College. The function of the CEGRC is to look into the complaints lodged by the students regarding exams and solve their problems so that the students should not get harassed by various grievances related to college level and university level examination.

Sr. No.	Name of Members	Designation
1	Dr. Ramesh S. Bansod	Chairman
2	Dr. Swati S. Shambharkar	Exam in charge (Secretary)
3	Dr. S. M. Nandagawali	Member
4	Mr. N. P. Singade	Member
5	Mr. M. G. Wahane	Member
6	Mr. R. G. Raut	Member


**Procedure to solve college level exams grievances by the College Exams Committee.**

- If the student is not able to appear for examination due to medical or any genuine reason, he/she should submit application with proper documents and one chance is given to student for appearing the exam.
- If any student gets less mark as per their expectations, and wants to improve in that subject they should contact to concerned teacher for revaluation and wants to improve in that subject.
- The grievances of the students with reference to assessment are made clear by showing his/her performance in the answer sheet.
- Any corrections in the total of marks or assessment of answer books as identified by students are immediately done by the faculty members.
- Any student who is not satisfied with the assessment and award of marks may approach the concern HOD who can intervene and seek opinion of another course Teacher.

**The sequence of activities for theory exams is as follows**

- a) Time bound display of all notices related to college level exam.
- b) The institute prepares a tentative exam schedule and sends the same to the institute on what's app groups.
- c) This schedule is displayed to students' notice board so that grievances such as overlapping, omission etc. are brought to the notice of the concern.
- d) The exam committee corrects the mistakes and sends back the final draft to the institute.



  
Principal  
Dr. L.D. Balkhande  
College of Arts and Comm.  
Pauni, Dist. Bhandara